

International Business - Summer semester 2024 (=SS 2024)

Instructions for the registration

Optional courses – **choose courses from the group hV**

==>> The list of optional courses is available in your InSIS -> Student's portal -> Plan progress check -> click on the "Show all courses of a plan"

==>> List is made from the actual offer of courses at VŠE

!!! Make sure that the list of courses hV contains all possible courses during the study, **no all of them are available each semester!; no all of them can be fit to your time schedule of the planned semester!!**

==>> **Avoid of the time conflict!**

==>> **Optional courses are taught in the regular or intensive form**

==>> Follow instructions given at the [IB website](#) for your registration

!!!! Register only the courses which allows you to choose the time table, if this step doesn't work it means that the course won't be taught in SS 2024

See important NOTES for your work via registration. It comes from the experience from the previous years ...might be helpful for you...

NOTES:

1) Requirement for the study plan is **6 ECTS** in hV group in SS 2024

(study plan requires 12 ECTS in total – it means you can study all credits if you find interesting courses & manage your time or leave 6 ECTS for the next year)

Who plans to apply for the double degree **must** study minimum 6 ECTS in SS 2024

2) **Watch out the possible time schedule conflicts!!!!**

3) Read **CAREFULLY** the instructions of the registration/enrollment procedure at the [IB website](#)

4) **Be careful** in the registration of the **intensive course** – the real teaching time table is in the column **Note!**

5) Some courses are taught in other languages (German, French). The course studied in the other than English language can be accepted to the study plan only in case the language of instructions is not your native language. If you are interested in this course although the instruction language is your mother language you can count it from the "reserved" credits only.

6) Don't forget to choose and confirm time table of each course you register = the course without the chosen time won't be confirmed in the enrollment.

Intensive courses at VSE – IMPORTANT NOTE!!!

You register these courses in the regular registration period as other courses from the group hV,

==>>>> You must be careful while choosing courses => some of the courses are taught in the intensive form (3 – 5 full days) and the **exact time table is mentioned in the "Note"**.

Check carefully exact period of teaching to avoid a problem with time conflict!!!

i.e. **you cannot have an intensive course in the period of the compulsory course 4IT487** which is taught in blocks, too.

==>>>> If you see some course in the list of courses and it doesn't show time table right now you should check the offer during the semester in the section "Extra-sem.courses" in your Study Portal.