

## RECOGNITION OF THE PREVIOUS UNIVERSITY DEGREE

You must request for the recognition of your bachelor diploma at the **Czech University which provides similar study modules**. If you studied in economic field, **recognition requirements at the University of Economics, Prague are described in this document**. In case you studied in different study modules, the application requirements depend on the University where you will apply for the recognition. Please find these information at their websites; their application requirements will be partial different from the requirements of the University of Economics, Prague.

The process of recognition of your previous university degree **depends on the country where the diploma was issued**. Countries are divided into **three groups**, please find the country where was your diploma issued and the exact process is described bellow the chart where the country is.

## GROUP 1

Afghanistan	Mongolia
Albania	Montenegro
Algeria	North Korea
Austria	Poland
Belgium	Portugal
Belorussia	Romania
Bosnia and Herzegovina	Russian Federation
Bulgaria	Serbia
Croatia	Slovenia
Cuba	Spain
Cyprus	Switzerland
France	Syria
Greece	Ukraine
Hungary	Uzbekistan
Kyrgyzstan	Vietnam
Macedonia	Yemen
Moldavia	

### PROCESS OF THE RECOGNITION FOR THE COUNTRIES IN A GROUP 1

For recognition of your previous education, you need to send us these **three documents** (sent by mail, electronic copy not accepted):

- 1. Application for the recognition**
  - available at our website (download section): [Application for recognition of previous university degree](#)
- 2. Legalized (notarized) copy of the diploma**
  - legalized translation to English or Czech language is required
- 3. Original or legalized (notarized) copy of the transcript**
  - legalized translation to English or Czech language is required
- 4. Supplementary information confirming that the degree programme was carried out by an institution authorised to provide education comparable to higher education pursuant to Act.**

The Academic Transcript/Report must include:

- A list of all courses completed during the bachelor's study
- ECTS credits or allocated number of class hours per week for all courses on the list
- Grades in all courses on the list
- The grading scale
- Transcript has to be in a form of original letter on university letterhead paper, with the signature of a responsible person and a stamp

A transcript/description of all individual courses could also be required in the event of any problem in the recognition process.

If the original documents (diploma and transcript) were issued in English no translation is needed.

Translation must be provided by an official certified translator.

**IMPORTANT: the documents are saved by the university and are not returned after the recognition procedure!**

## GROUP 2

American Samoa	Gibraltar - Great Britain	New Zealand
Andorra	Great Britain - Persey	Nicaragua
Angola	Grenada	Niue
Anguilla - Great Britain	Guadelupe - France	Northern Mariana Islands - USA
Argentina	Guam - USA	Norway
Armenia	Guyana - France	Oman
Aruba - Netherlands	Honduras	Panama
Australia	Hong Kong and Macao	Peru
Azerbaijan	Iceland	Puerto Rico - USA
Bahamas	India	Réunion - France
Bailiwick of Guernsey - Great Britain	Ireland	Saint Kitts and Nevis - France
Barbados	Isle of Man - Great Britain	Saint Lucia
Belize	Israel	Saint Pierre and Miquelon
Bermudas - Great Britain	Italy	Saint Vincenc and the Grenadines
Botswana	Japan	Salvador
British Antarctic Teritory - Great Britain	Kazakhstan	Samoa
British Solomon Islands - Great Britain	Korea	San Marino
British Virgin Islands - Great Britain	Latvia	Seychelles Islands
Brunei Darussalam	Lesotho	South Africa
Cayman Islands - Great Britain	Liberia	South Georgia and the South Sandwich Islands
Cape Verde	Liechtenstejn	St. Helena Island - Great Britain
Colombia	Lithuania	State of Antigua and Barbuda
Comoros	Luxembourg	Suriname
Cook Islands	Malawi	Swaziland
Costa Rica	Malta	Sweden
Denmark	Marshall Islands	Tonga
Dominica	Martinique	Trinidad and Tobago
Ecuador	Mauritius	Tunisia
Estonia	Mexico	Turkey
Falkland Islands - Great Britain	Monaco	United States Virgin Islands
Fiji	Montserrat - Great Britain	Uruguay
Finland	Mozambique	USA
French Plynesia	Namibia	Vanuatu
French Territory of the Afars and the Issas	Netherlands	Venezuela
Georgia	Netherlands Antiles	Virgin Islands - Great Britain
Germany	New Caledonia - France	Wallis and Futuna - France

## PROCESS OF THE RECOGNITION FOR THE COUNTRIES IN A GROUP 2

For recognition of your previous education, you need to send us these **three documents** (sent by mail, electronic copy not accepted):

1. **Application for the recognition**
  - available at our website (download section): [Application for recognition of previous university degree](#)
2. **Legalized/notarized copy of the diploma** confirmed by the **apostille**
  - more information about the apostille and where you can receive this confirmation is available at the website of the [Hague Conference](#)
  - legalized translation to English or Czech language is required
3. **Original or legalized/notarized copy of the transcript**
  - legalized translation to English or Czech language is required
4. **Supplementary information confirming that the degree programme was carried out by an institution authorised to provide education comparable to higher education pursuant to Act.**

The Academic Transcript/Report must include:

- A list of all courses completed during the bachelor's study
- ECTS credits or allocated number of class hours per week for all courses on the list
- Grades in all courses on the list
- The grading scale
- Transcript has to be in a form of original letter on university letterhead paper, with the signature of a responsible person and a stamp

A transcript/description of all individual courses could also be required in the event of any problem in the recognition process.

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### GROUP 3

Antarctica	Haiti	Palau
Bahrain	Heard Island and MacDonal Islands	Papua New Guinea
Bangladesh	Chad	Paraguay
Benin	Chille	Philippines
Bhutan	China	Pitcaim
Bolivia	Indonesia	Quatar
Bouvet Island	Iran	Rwanda
Burkina Faso	Iraq	São Tomé
Burundi	Ivory Coast	Saudi Arabia
Cambodia	Jamaica	Senegal
Cameroon	Jordan	Sierra Leone
Canada	Kenya	Singapore
Central African republic	Kiribati	Solomon Islands
Ceuta	Kuwait	Somalia
Congo	Laos	South Georgia
Crete	Lebanon	Sri Lanka
Democratic Republic of the Congo	Libya	Sudan
Djibouti	Macao	Taiwan
East Timor	Madagascar	Tajikistan
Egypt	Malaysia	Tanzania
Equatorial Guinea	Maledives	Thailand
Eritrea	Mali	Togo
Ethiopia	Mauritania	Tokelau
Faeroe Islands	Mayotte	Turkmenistan
Federated States of Micronesia	Melilla	Turks and Caicos Island - Great Britain
French Southern Lands	Morocco	Tuvalu
Gabon	Myanmar	Uganda
Gambia	Nauru	United Arab Emirates
Ghana	Nepal	United States Minor Outlying Islands
Greenland	Niger	Vatican
Guatemala	Nigeria	Zambia
Guinea	Norfolk	Zimbabwe
Guinea-Bissau	Pakistan	

### PROCESS OF THE RECOGNITION FOR THE COUNTRIES IN A GROUP 3

For recognition of your previous education, you need to send us these **three documents** (sent by mail, electronic copy not accepted):

1. **Application for the recognition**
  - available at our website (download section): [Application for recognition of previous university degree](#)
2. **Legalized (notarized) copy of the diploma** confirmed by the **Ministry of Foreign Affairs** of the country of study and the **Czech embassy** in the country of study.
3. **Original or legalized (notarized) copy of the transcript** confirmed by the **Ministry of Foreign Affairs** of the country of study and the **Czech embassy** in the country of study.
4. **Supplementary information confirming that the degree programme was carried out by an institution authorised to provide education comparable to higher education pursuant to Act.**

The Academic Transcript/Report must include:

- A list of all courses completed during the bachelor's study
- ECTS credits or allocated number of class hours per week for all courses on the list
- Grades in all courses on the list
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- Transcript has to be in a form of original letter on university letterhead paper, with the signature of a responsible person and a stamp

A transcript/description of all individual courses could also be required in the event of any problem in the recognition process.

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